

Preparing Remarkable Employees Program (PREP) Application

Applicant Information (Required)			
Full Name:		Date:	
Address:		City:	ZIP:
Phone:		Email:	
Social Security Number (optional):		Currently Employed? Yes <input type="checkbox"/> No <input type="checkbox"/>	
U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, are you authorized to work in U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Are you 18, or older? Yes <input type="checkbox"/> No <input type="checkbox"/>		Date of Birth:	
How did you learn about this program?			

Education	
Are you currently enrolled in school? Yes <input type="checkbox"/> No <input type="checkbox"/> Where:	
High School:	City, State:
Dates - From: To:	Diploma? Yes <input type="checkbox"/> No <input type="checkbox"/>
College:	City, State:
Dates - From: To:	Degree?
Trade School:	City, State:
Dates - From: To:	Certificate?
Other Credential:	

Previous Employment (If Applicable)	
Name of Employer:	
City/State:	
Job Title:	
Job Duties:	Dates of Employment:

Work Availability (Required)	
How soon can you start working?	How many hours a week can you work?
What days are you available?	What hours are you available?
What types of jobs are you interested in?	
Are you able to get to and from work? Yes <input type="checkbox"/> No <input type="checkbox"/> How many miles can you travel?	

Needs Assessment (Check all that Apply)
Homeless <input type="checkbox"/> ; Foster Care (Past or Present) <input type="checkbox"/> ; Single Parent <input type="checkbox"/> ; Limited English <input type="checkbox"/> ; Lack of Work History <input type="checkbox"/> ; Runaway Youth <input type="checkbox"/> ; No H.S. Diploma or GED <input type="checkbox"/> ; Disability <input type="checkbox"/> ; Offender <input type="checkbox"/> ; Substance Abuse <input type="checkbox"/> ; Basic Literacy Skills Deficiency <input type="checkbox"/> ; Recipient of Free/Reduced Lunch <input type="checkbox"/> ; Limited or No Transportation <input type="checkbox"/> ; Other <input type="checkbox"/> (please list):
<i>This information is used to help identify other resources that may be of assistance to you.</i>

Applications will be accepted via email (i.e., scan and attach the completed application to an email) to careers@etdinc.com, U.S. Postal Mail, or hand delivery to:

Employment & Training Designs, Inc. - PREP Program
35425 W. Michigan Ave. Suite 3693
Towne Square Plaza
Wayne, MI 48184

The PREP Program is a subsidized work-training program; therefore, participation in this program does not qualify participants for employment benefits (e.g., Federal and/or State Unemployment Insurance, health insurance, etc.). Limited space is available for participation in this program. Applicants are not guaranteed a position in this program or employment through this program. The PREP program is intended to provide participants with a valuable and meaningful work experience. This is partly achieved by attempting to match participants' past work experiences, skills, and career interests to an appropriate and compatible job/worksites; however, PREP does not and cannot make any guarantees.

To participate in the PREP Program participants must agree to abide by all of the rules and regulations as outlined and defined in the PREP Participant's Manual. Any offers made by a worksite to continue a participant's employment beyond the agreed upon terms and timeframe of the PREP Program is solely at the discretion of the worksite. If such an offer is made to a participant by a worksite and the offer is accepted, the participant must notify a PREP Program staff, and participation/enrollment in the PREP Program is henceforth concluded and terminated.

By signing below you certify that you understand and agree to the terms and conditions above and that your subsidized work experience and compensation may be terminated, with or without cause, and with or without notice, at any time, at either yours or the PREP Program staff's discretion. You are also certifying that all of the information submitted within this application is true, to the best of your knowledge, and complete; and any false information provided, omissions, or misrepresentations, whether advertent or inadvertent, may result in your application being rejected or your participation in the program terminated.

Applicant Signature

Date

Parent/Legal Guardian Signature

(if younger than 18 years of age)

Date

***ETDI operates programs supported in part by Federal, State and Local funding and is an
Equal Opportunity Employer - Minorities/Women/Disabled/Veterans
Reasonable accommodations will be made upon request***
